

Change your bank details

Merchant Services Account

Your business details

Your business trading name:

Your business legal name:

Merchant ID Number(s) (MID)

Please tell us all the MIDs that you want the change to apply to. List any extra MIDs on a separate sheet.

New bank details

Please leave blank if there are no changes.

Deposits

Current

Bank name

Account name:

Sort code

1

Account number:

Charges and billing

Current

Bank name:	
Account name:	
Sort code:	

Account number:

_				

Account number:

To change your bank details we'll need:

1. One copy of an original document from the list below dated within three months Make sure it includes the name of the legal entity* of the bank account.

It can be any of these:

- Void cheque
- Paying in slip
- Bank statement
- Bank welcome Letter

merchant ID being changed

2. A Direct Debit Mandate A completed direct debit mandate for each

3. A branded business document A copy of your business letterhead

*Bank account legal entity must match that of the Merchant Services Account

So far so good?

- 1. We'll need all of the documents we've asked for above. If any are incorrect or missing, we won't be able to change your bank details.
- 2. We may need to do a few extra security checks before we can make a change to your bank account details.

Sign

To change your bank details, we'll need the business owner, director or partners to sign this form.

Signature:		
Print name:		
Date		
Day	Month	Year

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New

New

Bank name:

Account name:

Sort code:

Bank name:							
Acco	unt na	me:					
Sort o	code:						
Acco	unt nu	mbei	e.				